

**TRANSPORTATION AND MOBILITY COUNCIL COMMITTEE  
MEETING MINUTES  
FRIDAY, MAY 28, 2021  
2:00 PM  
VIDEOCONFERENCE**

<b>Members Present:</b>	Councilmember Shirley Gonzales, Chair, <i>District 5</i> Councilmember Roberto Treviño, <i>District 1</i> Councilmember Melissa Cabello Havrda, <i>District 6</i> Councilmember Ana Sandoval, <i>District 7</i> Councilmember Clayton Perry, <i>District 10</i>
<b>Staff Present:</b>	Roderick Sanchez, <i>Assistant City Manager</i> ; Katinka Howell, <i>Assistant City Attorney</i> ; Laura Reyna, <i>Assistant City Attorney</i> ; Tamika Monterville, <i>Director, Transportation Planning &amp; Operations</i> ; Anthony Chukwudolue, <i>Deputy Director, Public Works</i> ; Aurora Perkins, <i>Deputy City Clerk</i> ; David McBeth, <i>Assistant City Engineer</i> ; Teena Bailey, <i>Transportation Planning &amp; Operations</i> ; Denice Trevino, <i>Office of the City Clerk</i>
<b>Others Present:</b>	None

Chairwoman Gonzales called the meeting to order.

**1. Approval of the Minutes for the April 19, 2021 Transportation and Mobility Committee Meeting.**

Councilmember Cabello Havrda moved to approve the Minutes from the April 19, 2021 Transportation and Mobility Committee Meeting. Councilmember Sandoval seconded the motion. The motion carried unanimously.

**Public Comment**

**Written Testimony**

There were no written comments submitted.

**Live Testimony**

There were no citizens registered to speak.

**2. The Transportation Department will provide a briefing to the City Council's Transportation & Mobility Committee on the department's activities related to Complete Streets, NACTO Guidelines and the Vision Zero Program.** [Roderick Sanchez, Assistant City Manager; Tomika Monterville, Director, Transportation]

Transportation Director Tomika Monterville stated that the June 29, 2017 and the August 13, 2019 Council Consideration Requests (CCRs) identified several items for the former Transportation and Capital Improvements (TCI)/Public Works and Transportation Departments to initiate/evaluate: 1) Best practices and design guidelines; 2) Education, outreach and guidance; and 3) Consultant training and oversight.

Ms. Monterville stated that the City had and continued to utilize the resources of the National Association of City Transportation Officials (NACTO) in training and educating staff, and participation in conferences with NACTO which had enabled staff to learn about best practices across the country and employ them. She indicated that the City had hosted several trainings and workshops since 2017 with the next workshop planned for June 2021. She noted that during the workshop, staff would discuss considerations in breaking off from Public Works into the Transportation Department and the results of that process would be presented at a future meeting of the Transportation and Mobility Council Committee meeting.

Ms. Monterville reported that Vision Zero staff participated in 35 events with the public and professionals in the last year. She noted that Transportation staff continued to give guidance to Public Works staff on pedestrian and bicycle projects to ensure consistency with Vision Zero practices.

Ms. Monterville stated that coordination would continue between Public Works and the Transportation Department with the City's procurement department. She indicated that contracting tools and requirements for solicitations would be identified and contractors/consultants would be required to apply Vision Zero and Complete Streets Policies in executed contracts.

Chairwoman Gonzales stated that the City had to address the Unified Development Code (UDC) constraints of the maintenance program. She asked if the UDC amendments could be completed in a timely manner. Assistant City Manager Rod Sanchez stated that the UDC set minimum standards but higher standards could be set in the Bond Program. David McBeth noted that the Design Guidance Manual was updated in 2017 to include specific content regarding Complete Streets Policy, the design of streets, pedestrians and bikes.

Councilmember Cabello Havrda asked what the City was doing to achieve broader ranging connectivity. Ms. Monterville stated that a scope of work was being developed for a major update of the Bike Master Plan to develop a primary and secondary network of bike lanes. Councilmember Cabello Havrda expressed concern that the Bike Master Plan was driver centric and required the perspective of the cyclist.

Councilmember Treviño spoke of the different age ranges and capabilities of those utilizing bike lanes. He advocated for the hiring of a City Architect and a Pedestrian Mobility Officer.

Councilmember Sandoval stated that she would like staff to consider what could be done immediately to advance safety for cyclists. She asked of the performance metrics for Vision Zero. Ms. Monterville stated that staff would establish events and activities to engage the public in safety and education activities which would be utilized as performance metrics.

Councilmember Perry asked of the scope for the Bike Master Plan. Ms. Monterville stated that the scope was currently in development. Councilmember Perry requested data on the usage of sidewalks and bike lanes and what they were used for. Ms. Monterville noted that an annual bicycle survey would be conducted where the data would be gathered.

No action was required for Item 2.

**3. The Transportation Department will provide an update to the City Council's Transportation & Mobility Committee on a proposed strategy to incorporate equity into the transportation decision-making process.** [ Roderick Sanchez, Assistant City Manager; Tomika Monterville, Director, Transportation]

Ms. Monterville reported that projects would be evaluated in the following categories:

- Equity
- Connectivity
- Health, safety & environment
- Infrastructure need

Ms. Monterville stated that for the equity category, race, income, language, education and the former practices of redlining would be evaluated to support projects within communities of color and low income using the equity atlas. She noted that once a project was determined to fall under one of the equity areas, connectivity would be evaluated.

Ms. Monterville indicated that staff would evaluate the project or plan that promoted, connected and supported accessibility to jobs, education facilities, parks, community facilities, open spaces, green spaces and multimodal transportation opportunities. She stated that projects would be evaluated for their connection to existing priorities of the City.

Ms. Monterville reported that staff would evaluate projects for supporting energy and water conservation, air quality, improved storm water drainage, mobility, accessibility, safety and wellness.

Ms. Monterville stated that staff would evaluate projects for addressing needs and improving existing conditions in digital infrastructure, leveraged commitments, capacity/service enhancements and project continuation. She reported that a ranking and weighting system was developed such that a project was not weighed less because there was no equity concern, but it was given the weighting necessary, because it touched on the other categories.

Chairwoman Gonzales asked how a project was scored and by whom. Ms. Monterville stated that projects would not be scored by an individual(s). She indicated that the location of the project would be entered resulting in the generation of a number of yes or no questions. Chairwoman Gonzales asked of the timeline for the FY 2022 Bond Program and the deadline for projects to be submitted. Mr. McBeth stated that staff were receiving feedback from departments on projects which might be included in the Bond Program and the Finance Department would provide a target goal for the amount of the Bond in the next month or so. He reported that for the rest of the year projects would be evaluated and Committee appointments would be made and Committees would make recommendations on Bond projects which would fit within the Bond Budget. He added that community meetings would be held to finalize the selection of projects which would be brought before the City Council in January or February 2022 to call for an election in May 2022.

No action was required for Item 3.

## **Adjourned**

There being no further discussion, the meeting was adjourned at 3:41 pm.

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***Shirley Gonzales, Chair***

***Respectfully submitted,***

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***Denice F. Trevino, Office of the City Clerk***